

## **FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS PURPOSE AND OBJECTIVE OF THE PROGRAMMES**

Structured orientation and training programmes are conducted to familiarize and update the Independent Directors with the strategy, operations and functions of the Company.

Such programmes /presentations provide an opportunity to the Independent Directors to interact with the Senior Management of the Company and help them to understand the Company's strategy, business model, operations, service and product offerings, markets, organization structure, finance, human resources, technology, quality, facilities and risk management and such other areas as may arise from time to time.

The programmes /presentations also familiarises the Independent Directors with their roles, rights and responsibilities.

When a new Independent Director comes on the Board of the Company, a Meeting is arranged with the Managing Director to discuss the functioning of the Board and the nature of the operation of the Company's business activities.

New Independent Directors are provided with copy of latest Annual Report, Code of Conduct, Code of Conduct to Regulate, Monitor and Report Trading by Insiders and Schedule of upcoming Board and Committee Meetings.

All Board Members are promptly updated on any change and new developments with regard to relevant regulatory requirements such as SEBI Regulations, Companies Act etc. Presentations in this regard are also made in the Board on implication of these regulations.